

Summary

Strategic Planning Meeting, November 28, 2007

Interagency Committee on Substance Abuse Prevention and Treatment
ICRMP Basement Conference Room, Boise, Idaho

Participants

The Interagency Committee on Substance Abuse Prevention and Treatment (ICSA or committee) meeting minutes, prepared by the Office of Drug Policy, contains a complete list of meeting participants.

Opening

The strategic planning session began at 12:30 p.m., following the morning meeting of the Idaho Criminal Justice Commission, and a short pre-lunch session of ICSA (the meeting minutes prepared by the Office of Drug Policy contain the details of this discussion).

Office of Drug Policy Director Debbie Field provided brief opening remarks, followed by self-introductions of participants. Susan Hayman, North Country Resources, Inc., facilitator for the strategic planning process, reviewed the meeting objective and outcomes (Appendix 1– Agenda), and set the context for the afternoon session.

Vision and Mission

Susan reviewed the draft vision and mission statements, and collected feedback from the committee (Appendix 2). Susan will revise these statements and provide them to the committee in final form at the December 19 meeting.

Objectives and Measurements

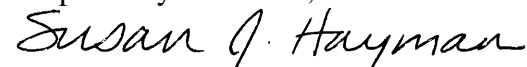
Susan divided the committee into four small groups and assigned each group specific goals, with their related objectives, to review and revise as needed. Each small group then shared their goals and objectives with the committee. Susan collected feedback from the committee on the goals and objectives presented by the small groups (Appendix 3), and will make revisions accordingly. The committee discussed the importance of reaching agreement on the goals and objectives at the December 19 meeting to enable completion of the actions and monitoring plan by the mid-January deadline for the Strategic Plan.

Next Steps, Evaluation, Wrap-up

The committee confirmed the agenda topics and next meeting for Wednesday, December 19, from 1:00 p.m. until 5:00 p.m. The meeting location will be announced once it is confirmed. Additional committee meeting dates in January and February were previously confirmed.

Susan thanked committee members for their participation and turned the meeting back over to Debbie Field to engage committee members in a budget discussion.

Respectfully submitted,



Susan Hayman
Facilitator

Appendices

Appendix 1: Agenda

Appendix 2: Vision and Mission (with committee feedback)

Appendix 3: Goals and Objectives (with committee feedback)

STRATEGIC PLANNING SESSION

Interagency Committee on Substance Abuse, Prevention and Treatment

November 28 2007 – 12:30 p.m. to 4:30 p.m.

ICRMP Office Building (lower level), 3100 S Vista Ave., Boise

Meeting Objectives:

- 1) Confirm the vision, mission and goals for the state-wide Substance Abuse Prevention and Treatment System Strategic Plan.
- 2) Develop and confirm the objectives and measurements for the stated goals.

Agenda (as implemented):

Time	Topic	Process / Product
12:30 p.m.	Strategic Planning Session Opening – <i>Debbie Field, Director, Idaho Office of Drug Policy</i> <ul style="list-style-type: none"> Comments regarding the planning process – <i>Debbie Field</i> Meeting overview – <i>Susan Hayman, Facilitator</i> 	- Information - Discussion
1:00 p.m.	Vision and Mission – <i>Susan Hayman</i> <ul style="list-style-type: none"> Setting the context Review and comment 	- Discussion
2:00 p.m.	BREAK	
2:15 p.m.	Goals, Objectives and Measurements – <i>Susan Hayman</i> <ul style="list-style-type: none"> Setting the context Small-group refinement Review and comment 	- Facilitated activity - Discussion
4:00 p.m.	Next steps, wrap up, evaluation – <i>Susan Hayman</i>	- Discussion - Decision
4:15 p.m.	Close Planning Session; Open Budget Session – <i>Debbie Field</i>	

2007.11.27

Idaho Substance Abuse Prevention and Treatment System

VISION [Committee feedback]

The Idaho Substance Abuse Prevention and Treatment System (System) serves as both a clearinghouse (Remove “clearinghouse.” Insert “collaborative effort” reference. Need more inspirational language here) and provider for substance use disorder awareness, research and client and family services. In addition, prevention actions within the System include law enforcement functions that effectively disrupt illicit substance use, manufacture and transportation in Idaho.

The System addresses individual, community and tribal needs state-wide for ~~safe-effective~~ and accessible:

- Prevention
- Education
- Assessment that is consistent state-wide
- Early intervention
- Treatment
- Post-treatment support

~~In addition, prevention actions within the System include law enforcement functions that effectively disrupt illicit substance use, manufacture and transportation in Idaho.~~

The System strives to maintain an uninterrupted, well-coordinated flow of services to clients and their families that results in lasting change and an increased sense of personal responsibility. Services meet or exceed industry standards for excellence and cost-effectiveness. The System provides accountability to local, state, federal, ~~state and~~ tribal governments, clients and their families through systematic measurements, monitoring and reporting. The System maintains its relevance and utility by responding and adapting to changing conditions over time.

Include references to:

2007.11.27

Idaho Substance Abuse Prevention and Treatment System

- Community impacts
- Personal and public safety
- Recidivism, prison occupancy

Be mindful of not creating a detailed list of every possible outcome.

MISSION

The mission of the Idaho Substance Abuse Prevention and Treatment System is to provide state-wide, comprehensive and coordinated funding, programs and services. ~~The-for the~~ prevention of illicit substance use, manufacture and transportation, and the prevention and treatment of substance use disorders ~~will be coordinated by the Interagency committee-~~

Small Group Goals and Objectives, with Committee Feedback

Small Group Reports

Objective 1a:

- Regionally coordinated intelligence gathering, sharing and dissemination
 - Local LE
 - ISA

Objective 1b:

- Develop comprehensive education programs to increase knowledge to all criminal justice professionals, local leadership and other community partners in the interdiction, enforcement and facilitation of community resources.
 - All ICSA membership
 - State LE agencies

Objective 1c:

- Identify and access stabilized funding sources for entire law enforcement continuum for interdiction and enforcement:
 - Local LE
 - ISA
 - State LE agencies

Objective 1d:

- Focused law enforcement approach to suppress organized criminal elements who's primary goal is the import and delivery of illicit drugs
 - Local LE
 - ISA
 - State LE agencies

Objective 1e:

- Organize an Idaho Law Enforcement Summit to address coordinated enforcement efforts
 - ISA, Org of Police Chiefs

Goal 2

Regionally cooperative initiative to broaden prevention services to adult/adolescent detention facilities

Objective 2a:

Develop and continue efforts with State and local agencies in the creation of collaborative efforts to provide early interventions for adults and juveniles.

- detention centers, jails and IDOC

APPENDIX 3

Objective 2b:

- Develop sustainable shared resource methods to ensure effective implementation/delivery of intervention services
 - All ICSA members
 - Detention centers, jails

Goal 3: Fine as is.

*Question about funding by programs and coordinating with ICSA. Don't want to duplicate programs (i.e. Amy Castro's concern)

Objective 3a:

The Department of Ed in consultation with ICSA will identify and implement core best practice and outcome for prevention services in K-12 throughout the State. A report will be presented to ICSA at least annually.

Objective 3b:

The Dept of Ed in collaboration with ICSA will implement cooperating agency agreements for school-based prevention education with appropriate ICSA agencies and institutions on an on-going basis.

Goal 4:

Evidence-based, substance use disorder prevention services are accessible to all incorporated Idaho communities.

Objective 4a:

The DHW, with approval from ICSA, will identify evidence-based prevention practices for substance use disorder prevention.

Objective 4b:

The DHW, in collaboration with ICSA, will assure a provider network to balance service availability and funding throughout the state.

Objective 4c:

The Department of Health and Welfare, in collaboration with ICSA, will assure training/certification programs in evidence-based prevention practices and provide opportunities for participation in each DHW region throughout the state.

Objective 5a:

- A state-wide, standardized assessment tool for substance use disorders is available and administered by certified interviewers.
- ...by July 1, 2008

Objective 5b:

- ...by July 1, 2008

APPENDIX 3

Objective 5c

Agencies and institutions will administer GAIN to at least the Q level to 100% of their clients requiring state funding for treatment.

Objective 6a,c,d???

Objective 6b:

...by the end of the 2008 legislative session

Goal 7:

Core services are accessible within 30 minutes for 95% of clients throughout Idaho. (Core services are defined as non-inpatient services. IP services will be available in every integrated service area).

Objective 7a:

IDHW, through ICSA will identify core evidence-based practices (or best practices) by April 2008. (MSMT report)

Objective 7b:

IDHW, through ICSA, will develop a provider network to balance availability and funding in state. (MSMT criteria). Plan by July 1, 2008 with development timeline

Objective 7c:

IDHW, through ICSA, will develop training/certification programs in evidence-based programs in each region. Each year the BP committee will select 2 programs to train and implement. (MC #certified and audit results)

Goal 8:

Clients and their families experience...well-coordinated flow of services.

Objective 8a:

Statewide data protocols will be developed by ODP/ICSA data committee to enable System components to share, integrate and validate common case management data sets.

Goal 9:

Coordinated funding mechanism exists for all system components

Objective 9a:

The ODP, though ICSA, will document a protocol for coordinating and allocating substance abuse funds among receiving entities for the base budget and any new appropriations (6/2008)

APPENDIX 3

Objective 9b:

The ODP, through ICSA, will document a protocol for submitting a coordinated funding request, and for tracking fiscal obligations and payment by May 1, 2008.

Objective 9c:

The ODP, in collaboration with ICSA and the Dept of Administration, will develop contracts with standardized rates for substance abuse services (7/1/2008)

Goal 10:

Standardized reporting protocol and system measurements will provide accountability for efficient (fiscal) and effective (outcomes) use of substance abuse services

Objective 10a:

A statewide data protocol will be developed by ICSA to share, integrate and validate common financial and outcome based data sets by _____.

Objective 10b:

The ODP, through ICSA, will define tracking mechanisms and standardized reporting timelines by _____

Goal 13

13a: ODP will develop and implement a system communication plan.

13b: ODP will create a central clearinghouse for information

Committee Feedback

Goal 1:

- 1a,b,c – Identify timeframe with partners (within next fiscal year)
- Need to get buy-in before identifying the lead

Goal 2:/Obj OK

Objective 4a:

- Concern with wording “approval” vs. “consultation

Objective 4b:

- Concern with measurements of availability

Goal 5:

State funded? What about private providers?

APPENDIX 3

Goal 6:

- Money issue
- Policy for getting “white males” included

Goal 7:

- Concern with lack of addressing people in correctional facilities
- “Through” – Coordinating/approval/agreement

Goal 8:

- Objective for full continuum of services (new goal?)
- Objective: identify by population
- Objective: review period
- Cross reference data/goals
- --done concurrently
- Don’t hear integration of treatment with probation services
- “Co-occurring” in treatment
- “Treatment team” approach

Goal 9

Objective says that it will be consistent rates (through rule)

Goal 10/11: (combine)

10b – “standardized” tracking mechanism

Goal 12:

Annual review of IDAPA, et. al.

Work with Gov and legislature

Goal 13:

July 1, 2008